

Sally Smith  
1234 Valley Forge Trail  
Smithton, IL 61111  
November 14, 2014

Dear School Administrator:

As an undergraduate student at the University of Illinois in Champaign-Urbana pursuing a degree in Early Childhood Education with a concentration in Sociology, I am furthering my knowledge of child development and educational practice through observations and instructive courses based on my program of study. Coming from a small town that had a lot of community involvement and came together to support the school district in many ways, I would value a student teaching position in the Champaign/ Urbana area in the Spring of 2016 in order to get to know my current community better and gain more experience. I would welcome the opportunity to work with all children of diverse cultural backgrounds and varying abilities in the classroom.

Being educated about different cultures and ethnicities makes for a more positive and accepting environment. I have chosen to pursue my concentration in Sociology, because I am interested in learning about how different types of people are affected by society and the struggles they face within their own communities. I would like to be a part of a more diverse school district, so I can get the opportunity to see how culture is worked into the curriculum and build a better understanding of minority students' experiences. I hope to be able to make my students well aware of the differences between people and create an accepting environment wherever I get placed for student teaching.

I have had the opportunity to work with a variety of different ages, from my current placement with infants to assisting with high schools students, so I believe I would be able to provide aid in any grade I am placed with. I am interested in learning new teaching styles and curious to see how teachers are able to create the best learning environment for each individual student.

As a future teacher, I am looking forward to furthering my education and putting the concepts I have learned to use in a classroom within your school district. I would be happy to speak with you about the possibility for a student teaching position within one of your grade schools or elementary schools.

Thank you for your consideration and your time.

Sincerely,

Sally Smith