EDUCATIONAL CAREER SERVICES

- 1. Poor personal appearance
- 2. Aggressive, conceited, superiority complex
- 3. Inability to express self clearly poor diction and/or grammar
- 4. Lack of planning for career no purpose or goals
- 5. Lack of interest and enthusiasm
- 6. Lack of confidence and poise
- **7.** Failure to participate in activities
- 8. Overemphasis on money interested only in best dollar offer
- 9. Poor scholastic record
- 10. Makes excuses and is evasive in answering questions
- 11. Lack of tact
- 12. Lack of maturity
- **13.** Lack of courtesy
- 14. Condemnation of past employers
- 15. Marked dislike for schoolwork
- **16.** Lack of vitality
- 17. Fails to look interviewer in the eye
- 18. Limp, fishy handshake
- 19. Indecision
- 20. Sloppy letter of application, resume, or application form
- 21. Conveys feeling of merely shopping around
- 22. Wants job only for a short time
- 23. Lack of knowledge about field of specialization
- 24. No interest in the employer
- 25. Cynical personality
- 26. Obvious laziness
- 27. Intolerant, has strong prejudices
- 28. Inability to take criticism
- 29. Radical ideas
- **30.** Late to the interview without a good reason
- **31.** Never heard of the employer (or grossly underinformed)
- 32. Asks no questions about the job or the employer
- **33.** High pressure personality type
- 34. Asks guestions that were answered in the literature the candidate already has
- 35. Talks too much or too little