**CI 401
Clinical Checklist for Spring 2020**

Following is a checklist of assignments for your spring clinical placement. Information about CI 401 and the forms for the cooperating teacher to use in evaluating your teaching should be printed from the School and Community Experiences (SCE) website at [https://education.illinois.edu/sce.](http://www.education.illinois.edu/sce) Please submit all 3 lesson evaluations (and BBP questionnaire) at the end of the semester to SCE in room 120 EDUC. The suggested due dates for the lessons and other obligations are below.

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| **√** | **Due Date** | **Assignment** | **Notes** |
|  | January 31 | BBP Questionnaire, Teacher Interview, Emergency Form *(print all from online)* | Conduct Teacher Interview in person and keep for reference throughout semester. Fill out and give emergency form to cooperating teacher. Turn in BBP Questionnaire to School and Community Experiences at end of semester.  |
|  | Mid-to late February *(Suggested)* | Evaluation of Partial Lesson by Cooperating Teacher *(Print copy of lesson evaluation form from online**and give to co-op prior to teaching)* | Turn in to School and Community Experiences at end of semester |
|  | Late March*(Suggested)* | First Lesson Evaluation by Cooperating Teacher *(Print copy of**lesson evaluation form from online and give to co-op prior to teaching)* | Turn in to School and Community Experiences at end of semester |
|  | Mid-to late April *(Suggested)* | Second Lesson Evaluation by Cooperating Teacher *(Print copy of lesson evaluation form from online**and give to co-op prior to teaching)* | Turn in to School and Community Experiences at end of semester |
|  | May 8 | Assure the Cooperating Teacher has completed the Online Early Field Evaluation - *Ideally the cooperating teacher will conference with you as**they complete this online form and then submit it electronically.* | Required for recommendation to continue in program. |
|  | May 8 | Online Cooperating TeacherEvaluation completed by student | Submit on student portal |
|  | May 8 | Turn in BBP questionnaire, partial lesson eval, first lesson eval, second lesson eval (4 documents total) to SCE/ 120 EDUC |  |