# SECONDARY EDUCATION PROGRAM

A guide for the joint program between LAS & EDUC

# SECONDARY EDUCATION ADVISOR

## **College of Education**

The Secondary Education Advisor handles anything directly related to the secondary education minor, including questions about when to apply, the application, the required Secondary Education courses of the minor, and advice about teaching. This advisor also makes final decisions in the application process.

# EXECUTIVE ASSISTANT DEAN

#### **College of LAS Student** Academic Affairs Office

The Executive Assistant Dean handles all academic policy issues in LAS including, but not limited to, academic integrity allegations, petitions, academic standing, major and cumulative GPA, and problems regarding courses, degree requirements, etc. This includes petitions and problems relating to courses and GPA. This person is also part of the minor application review committee.

## ADMISSIONS AND RECORDS OFFICER

### **College of LAS**

Because secondary education minors are in the College of LAS, they will go to the LAS Admissions and Records Officer for issues relating to degree requirements, audits, and certification.

# LAS CONTENT ADVISORS

## **College of LAS**

LAS Content Advisors handle all student questions and needs concerning major courses, scheduling, and courses beyond the secondary minor sequence.

# LIST OF CONTENT ADVISORS

English - Keisha Atkins & Anna Ivy Geology – Stephen Altaner Physics – Merissa Milton History – Stefan Djordjevic Microbiology – Jennifer Brandyberry Math – AJ Schmidt & Ernesto Machado Chemistry – Don Decoste