**Approvals for a Non-APA-accredited Internship**

The academic advisor and the Director of Clinical Training have reviewed the internship plan and confirm that all guidelines of the National Register of Health Service Psychologists will be met.

Student Date

Academic Advisor Date

Director of Clinical Training (DCT) Date

\*Adopted from University of Illinois at Urbana-Champaign Clinical Psychology Program

**National Register of Health Service Providers in Psychology**

**Internship Guidelines**

Non-APA-accredited internships must meet the following criteria:

1. An organized training program, in contrast to supervised experience or on-the-job training, is designed to provide the intern with a planned, programmed sequence of training experiences. The primary focus and purpose is assuring breadth and quality of training.
2. The internship agency had a clearly designated staff psychologist who was responsible for the integrity and quality of the training program and who was actively licensed/ certified by the State Board of Examiners in Psychology.
3. The internship agency had two or more psychologists on the staff as supervisors, at least one of whom was actively licensed as a psychologist by the State Board of Examiners of Psychology.
4. Internship supervision was provided by a staff member of the internship agency or by an affiliate of that agency who carried clinical responsibility for the cases being supervised. At least one or more psychologists provided half of the internship supervision.
5. The internship provided training in a range of assessment and treatment activities conducted directly with patients seeking health services.
6. At least 25% of trainee's time was in direct patient contact (minimum 375 hours).
7. The internship included a minimum of two hours per week (regardless of whether the internship was completed in one year or two) of regularly scheduled, formal, face-to-face individual supervision with the specific intent of dealing with health services rendered directly by the intern. There must also have been at least two additional hours per week in learning activities such as: case conferences involving a case in which the intern was actively involved; seminars dealing with clinical issues; co-therapy with a staff person including discussion; group supervision; additional individual supervision.
8. Training was post-clerkship, post-practicum and post-externship level.
9. The internship agency had a minimum of two interns at the internship level of training during applicant's training period.
10. Trainee had title such as "intern", "resident", "fellow", or other designation of trainee status.
11. The internship agency had a written statement or brochure which described the goals and content of the internship, stated clear expectations for quantity and quality of trainee's work and was made available to prospective interns.
12. The internship experience (minimum 1500 hours) was completed within 24 months.

**To be completed by Director of Clinical Training**

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|  | Indicate for each whether the criteria is met: | Yes/No |
| 1 | An organized training program, in contrast to supervised experience or on-the-job training, is designed to provide the intern with a planned, programmed sequence of training experiences. The primary focus and purpose is assuring breadth and quality of training. |  |
| 2 | The internship agency had a clearly designated staff psychologist who was responsible for the integrity and quality of the training program and who was actively licensed/ certified by the State Board of Examiners in Psychology. |  |
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| 5 | The internship provided training in a range of assessment and treatment activities conducted directly with patients seeking health services. |  |
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| 8 | Training was post-clerkship, post-practicum and post-externship level. |  |
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| 10 | Trainee had title such as "intern", "resident", "fellow", or other designation of trainee status. |  |
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